



Child Advocacy Organizations
Sales Tax Application/Exemption Certificate
Acts 2025, No. 494

Mail to:
Louisiana Department of Revenue
Taxpayer Compliance - SES
P. O. Box 4998
Baton Rouge, LA 70821-4998
Email: LDRSales.ExemptionApplications@la.gov
Fax: (225) 237-6762
For Questions:
Phone: (855) 307-3893

This form is intended for the Louisiana Alliance of Children's Advocacy Centers and other nonprofit organizations functioning as child advocacy centers. It is used to apply for an exemption from state and local sales and use taxes in accordance with Act 494 of the 2025 Regular Session of the Louisiana Legislature. Completed forms should be submitted via mail, email, or fax to the Louisiana Department of Revenue for approval.

Act 494 of the 2025 Regular Session of the Louisiana Legislature establishes provisions for a one-year exemption certificate applicable to purchases made by the Louisiana Alliance of Children's Advocacy Centers, as well as purchases by other nonprofit entities operating as child advocacy centers in accordance with the provisions outlined in Children's Code Article 521. Qualifying child advocacy centers must apply on an annual basis to obtain this exemption.

PLEASE PRINT OR TYPE

Child Advocacy Organization Information			
Name of the Organization	Telephone Number	National Children's Alliance Member Number	
Physical Address	City	State	ZIP
Mailing Address	City	State	ZIP

The authorized representative signing on behalf of the child advocacy center certifies that the center is governed by a child advocacy board of directors and complies with all the requirements outlined in Chapter 2 of Title V of the Louisiana Children's Code. This includes being a member of the National Children's Alliance and maintaining full compliance with its standards.

Additionally, the authorized representative certifies that all purchases made by the center are eligible for exemption from state and local sales and use tax in accordance with Act 494 of the 2025 Regular Session of the Louisiana Legislature. If it is later determined that any sales tax is owed, the organization will be responsible for any tax liabilities.

A complete list of members of the National Children's Alliance may be found at <https://lacacs.org/find-a-cac/>.

Notice to Dealer: Report this sale on Schedule A-1 of your sales tax return under exemption code 5117.

Under penalty of perjury, I declare that I have examined this form and accompanying documents, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Authorized Representative Completing this Application

Name	Title
Signature	Date (mm/dd/yyyy)

FOR OFFICIAL USE ONLY

<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Effective Date: _____, 20____	Expiration Date: _____, 20____
Signature of Department Representative	Date (mm/dd/yyyy)	